



# RICHARD PIERIS FINANCE LTD.

Registration No: PB4751

Richard Pieris Finance Ltd is a Licensed Finance Company Licensed by the Monetary Board of the Central Bank of Sri Lanka under the Finance Business Act No.42 of 2011

Your Gain is Our Goal...



## APPLICATION FOR CREDIT FACILITY (INDIVIDUAL / JOINT)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Leasing               | <input type="checkbox"/> Business Finance/Working Capital | <input type="checkbox"/> Trade Asset Financing |
| <input type="checkbox"/> Partnership Financing | <input type="checkbox"/> Home Financing                   | <input type="checkbox"/> Other                 |

PERSONAL DATA	Primary Applicant	Joint Applicant
Name in Full :		
Date of Birth :	<div> <div>D</div> <div>D</div> <div>M</div> <div>M</div> <div>Y</div> <div>Y</div> <div>Y</div> <div>Y</div> </div>	<div> <div>D</div> <div>D</div> <div>M</div> <div>M</div> <div>Y</div> <div>Y</div> <div>Y</div> <div>Y</div> </div>
NIC No./ DL No. / PP No. :		
Civil Status :		
Profession / Occupation :		
Permanent Address :		
Contact No :	<div>Telephone</div> <div>Fax</div>	<div>Telephone</div> <div>Fax</div>
E-mail Address :		
House Status :	<input type="checkbox"/> Owner <input type="checkbox"/> Rent / Lease <input type="checkbox"/> Relatives <input type="checkbox"/> Parents <input type="checkbox"/> Official <input type="checkbox"/> Boarding	<input type="checkbox"/> Owner <input type="checkbox"/> Rent / Lease <input type="checkbox"/> Relatives <input type="checkbox"/> Parents <input type="checkbox"/> Official <input type="checkbox"/> Boarding
Employer / Business / Enterprise Name & Address :		
Contact Details of above :	<div>Telephone</div> <div>Fax</div>	<div>Telephone</div> <div>Fax</div>
Nature of Business :		
Designation :		
No.of years Work Experience :		

## APPLICANT'S INCOME / EXPENSES

Current Monthly Income	Primary Applicant (Rs.)	Joint Applicant (Rs.)	Current Monthly Expenses	Primary Applicant (Rs.)	Joint Applicant (Rs.)
Applicant Monthly Income			Monthly Expenses		
Employment			House Rent		
Business			Electricity and Water		
Investment Income			Household Expenses		
Others			Others		
Total Income			Total Expenses		

## DETAILS OF THE FACILITY REQUIRED

### (A) FOR VEHICLE / EQUIPMENT FINANCING

Type of Asset:		Make, Model & Description:	
Condition:	<input type="checkbox"/> Brand New <input type="checkbox"/> Reconditioned <input type="checkbox"/> Used	Year of Manufacture:	
Name of Supplier:		Country of Origin:	
Supplier Address:		Registration No.:	
Proposed Used:		Engine No.:	
Proposed Place of Installation:		Chassis No.:	
Total Cost:	Rs.	Serial No.:	

### (B) FOR BUSINESS FINANCING

Amount Required :	Rs.
Facility Period :	
Installment :	
Purpose :	
Bank A/c No: for Standing Order (if any) :	Bank Account No:

### (C) FOR PROPERTY / HOME FINANCING

Address :							
Plan No. :		Lot No. :		Extent of Land (Perches):		Cost of Land / Building :	Rs.
Name of Present Owner/s & Contact No. :					Built-up Area (Sq-Ft) :		
Name of Life Interest Holder/s (if any) :					Grama Sevaka Division:		

### (D) FOR TRADE ASSET FINANCING

Description of Goods :			
Quantity :			
Unit Price :	Rs.		
Total Price :	Rs.		
Supplier/s Information :	Name	Address	Tel
	Name	Address	Tel

### EXISTING LIABILITIES TO RICHARD PIERIS FINANCE LTD.

Branch	Facility No.	Type of Facility	Amount Granted (Rs.)	Amount Outstanding (Rs.)	Security	Period

**EXISTING LIABILITIES TO OTHER FINANCIAL INSTITUTIONS (INCLUDING SUBSIDIARIES)**

Name and Address of Lender/s	Type of Facility	Amount Granted (Rs.)	Amount Outstanding (Rs.)	Security	Period

**ASSETS OF THE COMPANY AND / OR PERSONAL ASSETS**

Immovable Property	Location	Extent	Total value	Mortgages	
Movable Property / Other Assets	Brand & Model	Year of Manufacture	Registration	Estimated Value	Mortgages

**DETAILS OF THE GUARANTORS**

	Guarantor 1		Guarantor 2	
Full Name : Rev/Mr/Mrs/Miss.....				
NIC No. :				
Date of Birth :				
Permanent Address :				
Contact Information :	Tel	Designation	Tel	Designation
	Mobile	E-mail	Mobile	E-mail

**SECURITY OFFERED - PROPERTY / VEHICLE**

Description				
Name of the Owner				
Market value of the Property				
Survey Nos. / Description of the Property				
Description of Property (Residential/Commercial/Agriculture)				
Address of the Property				
If a building, age of the building				
Life interest available				
Any litigation is pending againsts the property in question before any court of Law				
Description				
Vehicle <input type="checkbox"/>	Make		Model	
	Engine No		Chassis No	
Machinery <input type="checkbox"/>	Registration No		Serial No	
	Colour		Status	
Other <input type="checkbox"/> .....	Proposed location of asset			
	Purpose of use			

## LIST OF DOCUMENTS TO BE SUBMITTED WITH THE APPLICATION FORM

### 1. Documents Required for Credit Evaluations

- ☐ Copy of the National Identity Card
- ☐ Relationship proof for Joint applicants (If Applicable) (Marriage Certificate / Birth Certificate)

#### 1.1 Salaried Employees

- ☐ Copy of the Valid Passport / Resident Permit & Work Permit-for Non Residents
- ☐ Copy of the Appointment Letter / Work Contract-for Non Residents
- ☐ Letter from the Employer confirming the Monthly Basic Salary & allowances, current designation, number of years in service, retirement age & the type of employment
- ☐ Last 3 months Pay slips
- ☐ Last 6 months Bank Statements of the salary account

#### 1.2 Self Employed Individuals

- ☐ Copy of the Business Registration & other company Registration documents
- ☐ Last 6 Months Bank Statements-Company & Personal
- ☐ Last 3 Years Audited Accounts
- ☐ Last 3 Years Tax Returns & Receipts

### 2. Documents Required for the Legal Title Clearance

- ☐ Last Deed & other available title deeds for the past 30 years
- ☐ 30 Years certified original Extracts.(Not more than ONE month old)
- ☐ Last Survey Plan & other survey plans for the past 30 years. (Last Survey plan should be within 10 years and the sub division approval is mandatory from the relevant local authority)
- ☐ Local Authority Certificates - (Not more than 6 months old)
  - ☐ Street line
  - ☐ Non-Vesting
  - ☐ Ownership
  - ☐ Assesment Notice
  - ☐ Tax receipt for the present quarter

### 3. Other Documents Required

- ☐ Copy of the Approved Building Plan
- ☐ Certificate of Conformity (COC)
- ☐ Bill of Quantities (BOQ) / Estimate
- ☐ Sketch to the property from the nearest town
- ☐ Proforma Invoice of the Vehicle / Asset /Equipment to be leased .In the case of vehicles , the Engine No. and the Chassis No. Should be clearly indicated
- ☐ Asset Condition / Valuation Report (In the case of reconditions /used vehicles, machinery and Asset/ Equipment Only) from an agency acceptable by RPFL

## DECLARATION

I/We, the undersigned, hereby declare and undertakes as follow:

1. That the above Information is true and correct as at the date hereof.
2. Any material error, omission or misrepresentation subsequently discovered shall entitle RPFL to cancel any approvals or facilities granted pursuant to this application and to demand and recover all monies due on such facilities.
3. To immediately notify RPFL in the event of any change in the information provided herein that the RPFL may deem material.
4. RPFL is authorized to debit my/our account with the Company for all inspections, Valuation, legal and other charges related to this proposal.
5. RPFL is authorized to obtain any information additional to which is hereby provided from the employer, bankers,auditors of the undersigned or from any other source that the Company deems relevant and such parties so approached by the Company for such purpose shall be hereby authorized to release all or any of such information without requiring any further authorization from the undersigned.
6. This application remains the property of RPFL regardless of whether the facilities hereby applied for are granted or not and RPFL reserves the right to reject this application at its sole discretion without stating reason thereof.

Name of Primary Applicant :..... Signature :..... Date 

D	D	M	M	Y	Y	Y	Y
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Name of Joint Applicant :..... Signature :..... Date 

D	D	M	M	Y	Y	Y	Y
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## DECLARATION (To be filled in the event when RPFL Staff fills the Mandate on behalf of customer)

I/We hereby acknowledge that.....(RPFL Staff name) the employee of the company has filled in this application form on my request and the information provided herein is true and accurate to the best of my knowledge.  
I/We acknowledge and agree that the Company is not responsible for any liability out of incorrect/untrue information provided in this application.

.....  
Signature of Primary Applicant

**\*RPFL - Richard Pieris Finance Limited**